

# ACTION LOG

Meeting:

**Kidsgrove Town Deal Board**

Date:

28<sup>th</sup> May 2020 4.00 – 5.30pm

**Attendees:** Gill Burnett (Sports Centre); Dan Gray (Aspire); Jonathan Gullis (MP); Lisa Healings (VAST); Paul Hodgkinson (Keele Uni); Rob Leese (DWP); Nicola Lewis-Smith (CRT); Simon Martin (CRT); Cllr Kyle Robinson (Kidsgrove TC); Cllr Simon Tagg (NBC Member); Andrew Thomson (N'hood Plan); Emily Verow (King's School); Paul Waring (KTCCIC); Cllr Mark Winnington (SCC Member);

**AECOM:** Gareth Brown; Alex Heath; Bob Perkins

**Support Officers:** Trudi Barnard, Mark Laywood, Simon McEneny (NBC).

**Apologies:** Jacqui Casey (LEP); Ian Donaldson (Autonet); Gail Edwards (SCC); Zoe Papiernik-Bloor (Audience Agency); Dr Emma Sutton (Primary Care Network);

	Issue	Action	By	Due Date	Compl
1.	<p>Action Log from previous meeting:</p> <ul style="list-style-type: none"> <li>Pre-budget submission for Growth Deals deferred to next meeting.</li> <li>TIP Guidance still awaited from MHCLG (due 8<sup>th</sup> June)</li> <li>Joint letter to Secretary of State re ringfencing TD money</li> <li>All other actions completed or ongoing.</li> </ul>	<p>Update at next meeting</p> <p>Report back at future meeting</p> <p>Update at next meeting</p>	<p>JG</p> <p>ML</p> <p>JG/ML/ TB</p>	<p>25/06/20</p> <p>Ongoing</p> <p>End June</p>	<p>In prog</p> <p>Rcvd</p> <p>In prog</p>
2.	<p>Update from MHCLG</p> <ul style="list-style-type: none"> <li>COVID 19 response should be a 'golden thread' running.</li> <li>ARUP has been appointed by MHCLG to provide additional consultancy support to Town Deal boards and will be making contact with us.</li> </ul>	<p>Report back at next meeting</p>	<p>ML</p>	<p>Ongoing</p>	<p>In progress</p>
3.	<p>AECOM presentation – Key points</p> <ul style="list-style-type: none"> <li>Updated timescales to reflect October submission date</li> <li>SWOT analysis</li> <li>Three working groups to be set up to flesh out the bones of the potential projects (scope, costs, linkages, etc).</li> </ul>	<p>Additional comments to be forwarded to ML/AECOM</p> <p>AECOM to send invitations to board members to join working groups.</p>	<p>ALL</p> <p>AECOM</p>	<p>End June</p> <p>05/06/20</p>	<p>Done</p> <p>Done</p>

	<ul style="list-style-type: none"> <li>○ Town Centre</li> <li>○ Health &amp; Well-being</li> <li>○ Enterprise, Employment &amp; Skills</li> </ul> <ul style="list-style-type: none"> <li>● Vision statement – amended to be more Kidsgrove specific (but will need shortening before submission).</li> <li>● Project prioritisation – data still being collected (deadline 5 June for ‘Call for Projects’. AECOM to produce prioritisation matrix for assessing projects.</li> </ul>	Prioritisation matrix to be circulated prior to next meeting.	AECOM TB/ML	20/06/20	Done
4.	<p>Update from Newcastle TD Board</p> <ul style="list-style-type: none"> <li>● Main project areas are Newcastle town centre, Knutton, Sustainable transport hub.</li> <li>● Employment and skills is a key theme running through both TDs.</li> </ul>				
5.	<p>Date of next meeting</p> <p>4pm, Thursday 25<sup>th</sup> June 2020, via ZOOM (joining details to be sent separately).</p>	Note date in diary	ALL	ASAP	

Abbreviations:

KTD – Kidsgrove Town Deal

NBC – Newcastle-under-Lyme Borough Council

SCC – Staffordshire County Council

ML – Mark Laywood

TB – Trudi Barnard

MHCLG – Ministry of Housing, Communities and Local Government

TIP – Town Investment Plan

DONM – Date of next meeting