

ACTION LOG		Meeting	NEWCASTLE TOWN DEAL BOARD			
		Date	Friday 17 February 2023 (Start Time: 10.00am – Finish Time: 10.40am)			
Attendees: Trevor McMillan, Cllr Stephen Sweeney, Elaine Burgess, Brian Meredith, Hal Higgins, Sarah Wilkes, Gail Edwards, Jane Tunnicliff, Dan Gray, Fiona Wallace, Lisa Healings, Gemma Whalley, Henry Adamczuk, Alex Collins, Gareth Brown Minutes: Jeanette Ayres		Distribution: Attendees & Apologies Apologies: Aaron Bell MP, Simon McEneny, Stefan Brzozowski, Dan Dickinson, Cllr Philip White, Phil Butters, Carl Copestake, Charlotte Pearce, Kirsten Trenall, Rebecca Parker, Beverly Sampey, Jo Reilly, Eddie Leligdowicz, Graham Bibby, Bernard Greep, Ashley Bennett				
REF.	ISSUE	ACTION	RESP.	DATE DUE	COMPL.	
1.	Welcome & Introduction <ul style="list-style-type: none">All were welcomed to the meeting.					
2.	Declaration of Interest <ul style="list-style-type: none">It is noted that a number of people have interests in projects to be delivered.					
3.	Update on Astley Centre for Circus Project <ul style="list-style-type: none">This Project has been delayed as the Group were unable to find a suitable building. It has been decided to pursue a 2 Phased approach with an interim solution followed by a long-term solution.	<ul style="list-style-type: none">Gareth from Stantec gave a presentation at the meeting on the 2 Phases for the Project.	GB	17.02.23		

		<ul style="list-style-type: none"> ➤ Phase 1 (Interim Solution) – an NBC owned building in Merrial Street will be refurbished to meet the heritage aspects of the Project. This is scheduled to open in October 2023 and close early 2025. Estimated costs £600K. ➤ Phase 2 (Long-Term Solution) – use of a larger unit in York Place when it is redeveloped. Scheduled to open early 2025. Estimated cost £550K. • A Business Case will be drafted for both Phases and should be completed by the end of March 2023. • The Business Case and a completed Annex C Form will go to the meeting on 27 March 2023 for sign off by the Board. 	All	27.03.23	
4.	Requirement to Submit Project Adjustment Requests <ul style="list-style-type: none"> i) Astley Centre for Circus <ul style="list-style-type: none"> • DLUHC are asking for a Project Adjustment Request Form to be completed for clarity and understanding showing a clear programme from Merrial Street to York Place. 	<ul style="list-style-type: none"> • The Form will be completed before the end of March 2023 and sent to the Board for comment prior to submission to DLUHC. 	EB	27.03.23	

	<p>ii) Knutton</p> <ul style="list-style-type: none"> This needs to attract Homes England Funding and Homes England would need to count the number of residential units so these cannot then be counted for the Town Deal Fund. <p>iii) Cross Street Chesterton</p>	<ul style="list-style-type: none"> The economic appraisal has been looked at and shows that the original cost ratio was 2.7 and the new cost ratio will be 1.5, this still falls above the threshold set by DLUHC. The cost ratio has been calculated at 1.8 and a Project Adjustment Form needs to be submitted to DLUHC. Alex from DLUHC has confirmed that the Council's Section 151 Officer and the Town Deal Board Chair will be able to sign off these request forms. The Forms will need to be submitted by the end of March 2023. 	<p>EB</p> <p>EB</p> <p>SW/ TMC</p>	<p>27.03.23</p> <p>27.03.23</p> <p>27.03.23</p>	
5.	<p>Key Updates from Other Projects</p> <ul style="list-style-type: none"> Grant Funding Agreement is almost complete for 4 Projects: <ul style="list-style-type: none"> Town Centre Permeability – Deliver Cycle Paths and Access Cycle Networks Sustainable Transport Solutions – Real Time Passenger Information Totems and Town Centre to Keele University Route Sustainable Transport Solutions – new Bus Entrance at Keele University 	<ul style="list-style-type: none"> Currently progressing towards grant funding agreement signatures. 	<p>EB</p>	<p>27.03.23</p>	

	<ul style="list-style-type: none"> ➤ Digital Society Centre – Building in the Ironmarket • All other Projects are progressing in-line with their plans. 				
6.	Any Other Business <ul style="list-style-type: none"> • Project Adjustment Request Forms 	<ul style="list-style-type: none"> • An e-mail will be sent to the Board in 3 or 4 weeks to agree the forms ready for sign off. 	EB/ All	17.03.23	
7.	Date of Next Meetings Monday 27 March 2023 @ 3.30pm	Microsoft Teams	All	27.03.23	

EB/JSA/22.02.23

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