		Meeting	NEWCASTLE TOWN DEAL BOARD				
	ACTION LOG	Date	Thursday 24 June 2021 (Start Time: 3.00pm – Finis	h Time: 3	3.45pm)		
 Attendees: Trevor McMillan, Aaron Bell MP, Cllr Stephen Sweeney, Simon McEneny, Elaine Burgess, Mark Laywood, Richard Corfe, Cllr Philip White, Gail Edwards, Phil Butters, Carl Copestake, Jane Tunniciff, Richard Moore, Lisa Healings, Beverly Sampey, Henryk Adamczuk, Jack Stevens Minutes: Jeanette Ayres 		Apologies: T	pution: Attendees & Apologies gies: Thea Fern, Rob Lawley, Oliver Boote, Dan Gray, Fiona e, Eddie Legildowczk, Cllr Graham Bibby				
REF.	ISSUE		ACTION	RESP.	DATE DUE	COMPL.	
1.	Welcome & Introduction						
	All were welcomed to the meeting						
2.	Declaration of Interest						
	 It was noted that a number of people had interests in projects to be delivered. 						
3.	Action Log from 25 February 2021 (accuracy and matters arising)						
	• Agreed						

4.	 £23.6M has been awarded from MHCLG, this is £1.4M short of what was bid for and the Group has until 29 June 2021 to accept this money. 	 money and a copy of the signed Heads of Terms will be returned to MHCLG. The Group then has 2 months to prepare a series of templates showing what the money will be used for, including a response to the questions raised on the DSC project. Then 12 months to work on the individual Business Cases before the money is actually received. Simon. Elaine, Mark and Richard will meet with the Sub-Group Leads to consider how more work can be done over the next 6 weeks to develop more detail of the projects within the context of a reduction in their budget. Groups will be asked to provide this information in time for a meeting of the board in mid-august so that final 	ML/EB SMc/ EB/ML /RC	29.06.21 12.08.21
		 the money is actually received. Simon. Elaine, Mark and Richard will meet with the Sub-Group Leads to consider how more work can be done over the next 6 weeks to develop more detail of the projects within the context of a reduction in their budget. Groups will be asked to provide this information in time for a meeting of 	EB/ML	12.08.21
		funding profile to be submitted.		

		 Specific focus will be needed on those projects that are made up of a number of smaller projects to ensure that they are developed in a coordinated way. Mark and Elaine to check with MHCLG to see why some of the projects are labelled "Fast Track". 	
5.	Update on Advanced Funding Projects • Newcastle Advanced Town Deal Funding • Image: State of the state of t	 Mark and Elaine gave a verbal update at the meeting and displayed a document which showed the projects that have been completed: Knutton Community Centre Demolition Former Health Clinic, Knutton Lane Demolition A34 Central Reservation Repair Newcastle Market Stalls LED Lighting Grosvenor Subway Retiling & Landscaping Lancaster Building Unit Refurbishment Zanzibar Nightclub Demolition 	

6.	 Formation of Sub-Groups Development A document was circulated to the Board showing the Sub-Groups and their members. 	 Thank you to those who have All/ volunteered. Anyone else who ML wishes to volunteer to sit on one of the Sub-Groups should notify Mark. 	12.08.21
7.	Any Other BusinessNothing raised.		
8.	 Date of Next Meeting Thursday 12 August 2021 @ 3.00pm 	Microsoft Teams All	12.08.21

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