

ACTION LOG		Meeting:	Kidsgrove Town Deal Board		
APPROVED		Date:	25 th April 2024 4.00pm – 5.00pm		
Board members: Gill Burnett (Sports Centre); James Dennison (CRT); Dan Gray (Aspire); Lisa Healings (VAST); Josephine Locke (KTCCIC); Simon Martin (CRT); Cllr Stephen Sweeney (NuLBC Member); Rob Timmis (King’s Academy); Emily Verow (King’s Academy); Cllr Paul Waring (Kidsgrove TC). Support Officers: Gail Edwards (SCC); Trudi Barnard, Hal Higgins, Brian Meredith, Sarah Wilkes (NuLBC). EMR/NR representatives: Dan Robson (EMR), Deb Fairweather (NR) - part.					
Apologies: Ian Donaldson (Autonet); Jon Gray (BEIS/DLUHC); Jonathan Gullis (MP); Paul Hodgkinson (Keele Uni); Rob Leese (DWP); Simon McEneny (NBC), Zoe Papiernik-Bloor (Audience Agency); Cllr Simon Tagg (NuLBC Member); Cllr Philip White (SCC Member).					
	Issue	Action	By	Due Date	Compl
1.	Welcome and Introductions Nicola Lewis-Smith has now left CRT and James Dennison was welcomed to the board as her replacement. Nicola was warmly thanked for her contribution to the development of the Town Deal.				
2.	Declarations of Interest None declared.				
3a.	Kidsgrove Station – Update on progress with insurance issue <ul style="list-style-type: none">The current situation was summarised in the briefing note circulated to board members. In short, without the insurance in place, the project cannot move forward.EV questioned at what point the board would need to consider redirecting funds to other projects.<ul style="list-style-type: none">The chair requested a review on progress for the next board meeting in Sept 24. There are projects from the original business plan that were either value engineered (e.g. canal enhancement) or removed (e.g. parks).	Regular progress updates for board. Progress review prepared for next board meeting.	TB BM/TB	Ongoing 30/09/24	Ongoing Completed

	<ul style="list-style-type: none"> BM pointed out that once the ground investigation was completed, remediation work could begin in Feb 25 providing another milestone, to monitor progress. 				
3b.	<p>Kidsgrove Station – Board approval for taking out insurance</p> <p>DECISION: Approval from the KTD Board is requested for NuLBC officers, in conjunction with the station project sub-group, to pursue the most cost-effective option for the insurance of the GI and remediation works.</p> <p>8 board members present at the meeting unanimously approved the request, by a show of hands. NB: Two further positive responses were received by email.</p>	NuLBC officers and Station sub-group to pursue best insurance option	BM/sub-group	30/09/24	Ongoing – update at next meeting
3c.	<p>Kidsgrove Station – Next steps Please note, all timings are indicative.</p> <ul style="list-style-type: none"> Acceptance of insurance quote by all parties – June 24. Coal Authority permit granted – July 24. Ground investigation work commences – Sept 24. Ground remediation work commences – Feb 25 	Timings to be updated as required and notified to board	BM/TB	Ongoing	Updated at Oct meeting
4a.	<p>Shared Service Hub – Update on progress</p> <ul style="list-style-type: none"> The construction is currently out to tender, with returns scheduled for 24 May. Ground investigation is also required for this project, which will need to be insured as for the station. This will be an easier process as NuLBC has an insurable interest. The contractor for this work has been appointed and can start as soon as the permit has been received from the Coal Authority. EV queried why the site was being purchased without knowing the ground conditions. The Chair requested a report comprising costings and timescales in preparation for a decision to proceed by the KTD board. 	Information to be shared as soon as available.	HH/TB	30/09/24	Updated at Oct meeting

4b.	Shared Service Hub - Update on public realm work <ul style="list-style-type: none"> The sub-group is in talks with SCC Highways team regarding some potential changes to road layouts, which would enhance the public realm around King St, Market St and Heathcote St. <ul style="list-style-type: none"> Make Market St one way (direction to be determined). Make Meadows Rd/station access one way (direction to be determined). Closing of Heathcote St to create a larger pedestrian area. The first round of investigation is complete and the modelling of potential scenarios is awaited. A further meeting with Highways is scheduled for early July. SMA cited need for safety improvements to the crossing on The Avenue. PW said this can be reviewed as part of the plan. First Bus and D&G Bus are now both considering picking up passengers from Kidsgrove Station. 	Report on meeting in next newsletter	PW/TB	31/08/24	Ongoing – may change in light of project revision
5.	Other KTD project updates <ul style="list-style-type: none"> Canal Enhancement: Tender return in progress. Work should start in Aug 2024 for completion Oct/Nov 2024. Chatterley Valley: New contractors in place; TD funded work should be completed by Aug 2024. Kidsgrove Sports Centre: Membership numbers are good; training more staff to cope with numbers. Barclays Bank advice is available Mon/Tues/Fri. 	Board to note	All	Ongoing	Start delayed.
6.	Date of next meeting <ul style="list-style-type: none"> Date/venue to be arranged in late Sept 2024. Meeting to include a development timeline for each project. 	Confirm date	TB	TBC	Held in Oct 2024

Abbreviations:

CRT – Canal & River Trust

EMR – East Midlands Rail

DLUHC – Dept. for Levelling Up, Housing & Communities

KTCCIC – Kidsgrove Town Centre CIC

KTDB – Kidsgrove Town Deal Board

NuLBC – Newcastle Borough Council

SCC – Staffordshire County Council

SSH – Shared Service Hub