

ACTION LOG		Meeting:	Kidsgrove Town Deal Board		
DRAFT		Date:	18 th July 2023 09:00 – 10:00		
Attendees: Gill Burnett (Sports Centre); Dan Gray (Aspire); Jonathan Gullis (MP); Paul Hodgkinson (Keele Uni); Lisa Healings (VAST); Josephine Locke (KTCCIC); Simon Martin (CRT); Cllr Simon Tagg (NuLBC Member); Emily Verow (King’s Academy); Cllr Paul Waring (Kidsgrove TC);. Support Officers: Gail Edwards (SCC); Trudi Barnard, Hal Higgins, Brian Meredith, Sarah Wilkes (NuLBC) Jon Gray (BEIS/DLUHC). EMR/NR representatives: Dan Robson (EMR), Deb Fairweather (NR) - part.					
Apologies: Ian Donaldson (Autonet); Rob Leese (DWP); Nicola Lewis-Smith (CRT); Simon McEneny (NBC), Zoe Papiernik-Bloor (Audience Agency); Cllr Philip White (SCC Member).					
	Issue	Action	By	Due Date	Compl
1.	Welcome and Introductions EMR representatives welcomed to the meeting. Andrew Thomson has resigned from the board as he is no longer involved in the Kidsgrove Neighbourhood Plan. Jon Gray, our new Towns Fund link, was also welcomed.				
2.	Declarations of Interest None declared.				
3a.	Kidsgrove Station – Update on Board actions <ul style="list-style-type: none">The Chair reminded Board that the project was currently paused pending the outcome of the mining mediation reports.Letters had been sent to the Regional Director on behalf of the Board and Kidsgrove Town Council. Jonathan Gullis has written to the NR chair.The response from the Regional Director indicated that, as this was a Town Deal project, the Town Deal would be required to fund the mitigation works.A meeting with the Secretary of State for Transport was held on site on 28 June, which included several board members.	Update at next meeting (or by email)	DG/TB	01/08/23	Ongoing

	<ul style="list-style-type: none"> Any further actions are on hold pending the outcome of talks between the Secretary of State and the chair of NR. A response is expected by end July. 				
3b.	<p>Kidsgrove Station - Update on mining risk assessments</p> <p>Dan Robson (EMR) updated on progress with the mining remediation (see presentation – attached separately). The consultants MAKE submitted a full Mining Risk Assessment (MRA) and Mining Remediation Mitigation Remit (MRMR) in May. The feedback from NR Senior Mining Engineer was that the geogrid system would not be acceptable to either NR or the Coal Board.</p> <p>An updated version of the MRA/MRMR was submitted to NR in July. Approval of documentation by NR due mid-August which includes in-principle agreement to proceed with the ground Investigation works. Design work needs to be restarted by Nov 2023 to be on track for delivery within the TD timeframe. Indicative cost for the remediation work is around £2.3m, which includes 40% contingency.</p> <p>The Project Group has agreed to negotiate for all works to be delivered by EMR (including car park), which should offer potential efficiencies in both time and cost.</p> <p>Q&A: Q: Is Oct the cut-off point for deciding if the project can go ahead? A: Yes, but there may be potential time efficiencies if EMR manage the whole contract.</p> <p>Q: How far along are we with contingency planning? A: Some high level examples given in the presentation. Kidsgrove project managers are already starting to look at potential projects around the town centre.</p>				

3c.	<p>Response to National ticket office consultation</p> <p>A national ticket office consultation has been launched and EMR is asking for views about plans to modernise customer service across the rail network. The proposal is for staff to move out of ticket offices and on station platforms, concourses and ticket halls, adopting new 'customer help' roles.</p> <p>Kidsgrove station currently has a ticket office but the redevelopment plans provide for a centrally placed concierge style desk.</p> <p>Does KTD Board wish to submit a response on behalf of the Board asking for clarity on how this will affect Kidsgrove.</p> <p>DECISION: The Board unanimously agreed, by a show of hands, to respond to the survey.</p>	Draft response and circulate to KTD Board members.	TB/ALL	26/10/23	Completed
4a.	<p>Shared Service Hub – Outline of current proposal</p> <p>The Chair reminded Board members of the current proposal, to build the SSH on a plot of land that comprised the council owned car park and land owned Dales' Garage. This was covered in a recent Board newsletter and in the Board report circulated prior to this meeting.</p> <p>As part of the land assembly for the project, it is necessary to purchase part of the land owned by the Dales, build new premises for the garage business and then demolish the existing building. The cost of this work was presented at the meeting but is commercially sensitive.</p> <p>The Chair also reminded the Board that they had previously approved the project when the Business Case was submitted and that a number of options have since been reviewed and rejected for various reasons (outlined in Board report).</p> <p>The current proposal, which is dependent on the purchase of the Dales garage site, will provide a larger footprint building and up to 30 car parking spaces.</p>	KTD Board members to note this information	ALL	18/07/23	Completed

4b.	<p>Shared Service Hub - Board approval for purchase of land A report is going to NuLBC Cabinet today (18th July) requesting approval for the purchase of the Dales land (due to the value of the land).</p> <p>The Town Deal Board is also recommended to approve the purchase.</p> <p>Q&A: Q: Are the costs definitive and will all work be procured correctly. A: The costs may come down on tendering. All procurement will follow NuLBC's procedures.</p> <p>Q: The Board has yet to see an operating or governance model for the SSH. Why approve purchase without these? The vision for the end product should be in place before purchase. Board has yet to see any detail A: The vision for the SSH was established in the TIP and the Business Case, following public consultation. Obtaining the land is a crucial first step in the project development. Not having a definitive location for the Hub is proving a stumbling block in signing up potential tenants. Once the site is firmly established, details designs can be drawn up alongside the development of the business plan. The SSH is key to pulling the town centre projects together – no site, no project.</p> <p>Q: Who is responsible for compiling the business model? A: The Town Council is taking a key role in this and PW chairs the project sub-group.</p> <p>Q: What potential impact would the station falling through have? A: The station is a key project but it does not change the strategic importance of the SSH and associated public realm works.</p> <p>Does the KTD Board approve the recommendation to approve the Council's Deputy Chief Executive, in consultation with the Portfolio Holder Finance, Town Centres and Growth to complete</p>	Note comments	NuLBC officers	Ongoing	Ongoing
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	<p>all legal documentation to finalise the land transaction with the owners of Dales' garage to purchase a part of the land in their ownership and to build a replacement garage building.</p> <p>DECISION by show of hands:- For: 8 Against: 1 Abstentions: 1 The motion was therefore carried by majority vote.</p>	Note decision	Board	18/07/23	Completed
5.	<p>Other KTD project updates</p> <p>See updates on July Newsletter</p>	KTD Board to note	All	Ongoing	Ongoing
6.	<p>Date of next meeting</p> <p>Date/venue to be arranged.</p>	Confirm date	TB	TBC	Ongoing

Abbreviations:

CRT – Canal & River Trust

EMR – East Midlands Rail

DLUHC – Dept. for Levelling Up, Housing & Communities

KTCCIC – Kidsgrove Town Centre CIC

KTDB – Kidsgrove Town Deal Board

NuLBC – Newcastle Borough Council

SCC – Staffordshire County Council

SSH – Shared Service Hub