

NOTICE OF ELECTION

Newcastle-under-Lyme

Election of Borough Councillor

for the Ward listed below

Ward	Number of District Councillors to be elected
Town	One

1. A By-Election will be held for one Councillor to serve the Town Ward.
2. Nomination papers must be hand delivered **by appointment** to the Returning Officer, Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire, ST5 1BL, on any working day after the date of this notice, **Monday to Friday between 10:00am and 4:00pm** (excluding bank holidays), **but no later than 4 pm on Monday, 23rd December 2024.**
3. Nomination papers may be obtained from the offices of the Returning Officer, Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire, ST5 1BL during the times stated above.
4. If any election is contested the poll will take place on **Thursday, 23rd January 2025.**
5. Applications to register to vote must reach the Electoral Registration Officer by **12 midnight on the Tuesday, 7th January 2025.** Applications can be made online: <https://www.gov.uk/register-to-vote>
6. Applications, amendments or cancellations of postal votes and amendments or cancellations of proxy votes must reach the Electoral Registration Officer at Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire, ST5 1BL by **5 pm on Wednesday, 8th January 2025** . You may apply online or download a form at <https://www.gov.uk/apply-postal-vote> or contact the Electoral Registration Office direct.
7. Applications for a Voter Authority Certificate (free voter ID, or an Anonymous Elector's Document valid for this election, must reach the at Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire, ST5 1BL by **5pm on Wednesday, 15th January 2025.**
8. New applications to vote by proxy at this election must reach the Electoral Registration Officer at Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire, ST5 1BL by **5 pm on Wednesday, 15th January 2025.** You can find information and dependent upon your proxy type apply online at <https://www.gov.uk/how-to-vote/voting-by-proxy>
9. Applications to vote by emergency proxy at this election applied for on grounds of physical incapacity, where that physical incapacity occurred after **5 pm on Wednesday, 15th January 2025,** must reach the Electoral Registration Officer at Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire, ST5 1BL by **5 pm on Thursday, 23rd January 2025.**

Dated Friday 13 December 2024

Gordon Mole
Returning Officer