

NEWCASTLE-UNDER-LYME COUNCIL COUNTY COUNCIL ELECTIONS

Form for the Appointment of Counting Agents & Guests

DEADLINE FOR SUBMISSION: THURSDAY 24 APRIL 2025

Please return your completed form to the Deputy Returning Officer, Elections Office, Castle House,
Barracks Road, Newcastle-under-Lyme, ST5 1BL

Once this form has been lodged NO SUBSTITUTIONS can be made to those people listed.

The VERIFICATION OF VOTES and COUNTING OF VOTES will take place at:

Keele Sports Centre, Keele University, ST5 5BG

Commencing at 10.45pm on THURSDAY 1 MAY 2025

Please ensure you arrive at the count venue for 10.15pm.

Entry to the Counting venue will be strictly monitored and Candidates, their Appointed Agent(s) and Guest(s) MUST produce their official appointment letter to gain entry.

Each Candidate is able to attend in person and may also appoint a Count Agent and guest. The exact number of count agents and guests will be communicated to candidates/agents after the close of nominations.

COUNTY CANDIDATE DETAILS	
Candidate Name	
Electoral Ward	
I hereby give you notice that I have appointed the following person(s) to attend the VERIFICATION and COUNTING OF VOTES on Thursday 1 May 2025.	

	GUEST NAME	ADDRESS FOR ENTRY LETTER

	COUNT AGENT NAME	ADDRESS FOR ENTRY LETTER

SIGNED: _____ **Date:** _____

[Candidate] [Election Agent] *Please delete as appropriate*

FOR OFFICE USE ONLY	Date Rec'd		Processed By	
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