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Meeting	NEWCASTLE TOWN DEAL BOARD	
Date	<b>Wednesday 18 June 2025</b> (Start Time: 2.00pm – 3.15pm)	

**Attendees:** Cllr Stephen Sweeney (Chair), Elaine Burgess, Brian Meredith, Sarah Wilkes, Councillor Martin Murray, Gail Edwards, Fiona Wallace, Jane Tunnicliff, Rachel Laver, Paul Latham (representing Dan Gray), Charlotte Pearce, Nigel Davies, Carl Copestake, Bayley Dickin (representing Adam Jogee MP) Steve Darcy (Tarpey Woodfine)

Via Teams: Simon McEneny

Minutes: Jeanette Ayres

**Distribution:** Attendees & Apologies

**Apologies:** Trevor McMillan, Anthony Harold, Hal Higgins, Ann Pittard, Lisa Healings, Andrew Robertson, Jo Reilly, Henryk Adamczuk, Graham Bibby

REF.	ISSUE	ACTION	RESP.	DATE DUE	COMPL.
1.	Welcome & Introductions				
	All were welcomed to the meeting, which was held at Keele in Town in the Bluebell Room.				
2.	Declarations of Interest				
	• It is noted that a number of people have interests in projects to be delivered.				
	It was noted that Newcastle Borough Council is funding the development of Astley Place.				

3.	<ul><li>Minutes of Previous Meeting</li><li>Action Log Agreed.</li><li>Terms of Reference</li></ul>	Reminder to Board Members to complete and return the Terms of Reference as soon as possible if they have not already done so.	All	18.06.25
4.	Trevor is retiring from Keele University at the end of August 2025 and Simon has asked Trevor to speak to the new Vice Chancellor to see if they would take over Chairing the Board Meetings.	The Board supported this and Simon will speak to Trevor and arrange to brief the new Vice Chancellor.	SMc	Sept 2025
5.	Bus Station Proposals – a map of the new proposals was circulated to the Board and Steve gave a presentation at the meeting on the proposals.	<ul> <li>It was suggested that Kinetic Energy Pads could be installed for charging points for mobile phones.</li> <li>Also to look at the bottom part of the plan to see if anything can be done with this area within the budget.</li> <li>Bus Drivers have been consulted and it was suggested that a QR Code could be put up at the Bus Station for bus users to scan and leave their comments.</li> </ul>	SD	18.06.25
		The Board supported the Project.	All	18.06.25

	Pedestrian Signage – a document of the new proposals was circulated to the Board and Steve gave a presentation at the meeting on the proposals.	new signage and suggested some additional ones.  It was also suggested that showing the walking times on the signs for each destination would be useful.  Maps at a couple of key locations could also be installed showing	
		visitors where they are and giving more information.  Steve will update the proposals taking into account the comments from the Board.  Budget is available and Elaine is currently working up the costings.  EB 18.06.25  This will be going out to local firms for consultation.	
6.	A Briefing Note has been prepared and circulated to the Board and Elaine gave a presentation at the meeting.	Work is due to start on a reduced scheme in July 2025. The reduced scheme still meets the MHCLG BCR requirements.  EB 18.06.25	

		If future funding is available then further work would be carried out by Staffs CC. Gail will check to see if there is any Section 106 Money available and will report back to the Board.  The Board supported the Project.	GE	18.06.25 18.06.25	
7.	Revised Astley Phase 2 Proposal – Music Venue Astley Place  Documents detailing the Project were circulated to the Board and Simon gave a presentation at the meeting.	The Board discussed the Project and made several comments which Simon and Elaine will take back to Capital and Centric.  The Board supported the Project.	SMc/ EB	04.07.25 18.06.25	
9.	Programme Update  A Briefing Note has been prepared and circulated to the Board.  Any Other Business	The Board to review the document and feedback any comments to Elaine.	All	04.07.25	
9.					

10.	Date of Next Meetings		
	To be confirmed.		

EB/JSA/20.06.25

