

NEWCASTLE-UNDER-LYME COUNCIL BOROUGH ELECTIONS

Form for the Appointment of Counting Agents & Guests

DEADLINE FOR SUBMISSION: THURSDAY 1 OCTOBER 2026

Please return your completed form to the Returning Officer, Elections Office, Castle House,
Barracks Road, Newcastle-under-Lyme, ST5 1BL

Once this form has been lodged NO SUBSTITUTIONS can be made to those people listed.

The VERIFICATION/COUNTING OF VOTES will take place at:

**ASTLEY & QUEEN ELIZABETH II ROOMS, CASTLE HOUSE, BARRACKS ROAD, NEWCASTLE-
UNDER-LYME, STAFFORDSHIRE, ST5 1BL**

Commencing at 10.30pm on THURSDAY 8 OCTOBER 2026

Entry to the Counting Hall will be strictly monitored and Candidates, their Appointed Agent(s) and Guest(s) MUST produce their official appointment letter to gain entry.

Further information on the number of Count Agents/Guests to be permitted will follow at a later date.

BOROUGH CANDIDATE DETAILS	
Candidate Name	
Electoral Ward	
I hereby give you notice that I have appointed the following person(s) to attend the COUNTING OF VOTES at 10.30pm on Thursday 8 OCTOBER 2026	

	NAME	ADDRESS FOR ENTRY LETTER
1. Count Agent		
2. Count Agent		
1. Guest/ Spouse		

SIGNED: _____ **Date:** _____

[Candidate] [Election Agent] *Please delete as appropriate*

FOR OFFICE USE ONLY	Date Rec'd		Processed By	
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