

GAMING MACHINE PERMIT APPLICATIONS
(i.e. for greater than 2 machines) for:
NEW / VARIATION / TRANSFER

(FOR USE BY PREMISES LICENSED TO SUPPLY ALCOHOL FOR CONSUMPTION ON THE PREMISES)

Please refer to guidance notes attached to this form before completing

To: Licensing Team
 Newcastle-under-Lyme Borough Council
 Castle House, Barracks Road, Newcastle-under-Lyme, ST5 1BL
 01782 717717 licensing@newcastle-staffs.gov.uk

NEWCASTLE · UNDER · LYME
 BOROUGH COUNCIL



SECTION A – What do you want to do?

Please indicate what you would like to do

- 1) Apply for a **new** licensed premises gaming machine permit
(if you choose this option then please complete sections B, D and E)
- 2) Apply to **vary** an existing licensed premises gaming machine permit
(if you choose this option then please complete sections B, D and E)
- 3) Apply to **transfer** an existing licensed premises gaming machine permit
(if you choose this option then please complete sections C, D and E)

SECTION B – Application for grant (new and variation applications)

How many gaming machines do you wish to provide lease complete the boxes in the table)

| Category machine | Number wish to provide (new or variation) |
|------------------|---|
| C | |
| D | |

Section C – Application for permit transfer (i.e. where a transfer has been requested for the Licensing Act 2003/Licensing (Scotland) Act 2005 premises licence)

4. Name of person requesting the transfer

.....

5. Confirmation that an application to transfer the relevant Licensing Act 2003/Licensing (Scotland) Act 2005 Premises Licence has been:

Requested

Granted

6. Please provide your existing permit, or provide reasons stating why it cannot be provided.

Existing permit provided

Reasons why existing permit cannot be provided

Section D – General Information

7. Name of Premises

.....

8. Address of Premises

.....
.....

9. Telephone number of Premises

.....

10. Name of existing Premises Licence holder

.....

11. Address of Premises Licence holder (if different from 8 above)

.....
.....

12. Telephone number (daytime) of Premises Licence holder

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.....

13. E-mail address of Premises Licence holder (where available)

.....

14. Name, address, telephone and e-mail of agent (e.g. solicitor) if submitted on behalf of the applicant

.....
.....

Section E – Fee and Signature(s)

I enclose a sum of (£ .)* (cheques should be made payable to Newcastle-under-Lyme Borough Council) □

I understand that I must comply with the Gaming Machine Code of Practice for Alcohol Licensed Premise Permits and Permissions issued by the Gambling Commission. (see guidance note 8)

Please note: It is an offence under section 342 of the Gambling Act 2005 if a person, without reasonable excuse, gives to a licensing authority for a purpose connected with that Act information which is false or misleading.

Dated

.....

Signed (by or on behalf of Licensing Act 2003/Licensing (Scotland) Act 2005 Premises Licence holder)

.....

Official Use Only

Date of receipt:

Signature and name of staff who received:

Date of receipt of fee:

Signature and name of staff who received fee:

Application accepted / returned (please delete as appropriate)

Date of premises licence (Licensing Act 2003/Licensing (Scotland) Act 2005) transfer (if applicable):

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Guidance notes:

1. This form is to be used for a **new application, variation or transfer** of an alcohol licensed premises gaming machine permit for more than 2 machines under the Gambling Act 2005.
2. The premises must be licensed under the Licensing Act 2003/Licensing (Scotland) Act 2005 to sell alcohol for consumption on the premises, without the requirement that alcohol is served only with food and there must be a bar for serving alcohol to customers on the premises.
3. The gaming machines must be located on these licensed premises.
4. A "Premises Licence holder" is a person holding a Premises Licence under the Licensing Act 2003/ Licensing (Scotland) Act 2005.
5. There is no statutory limit to the number of machines which may be applied for although the licensing authority has some discretion in this regard. It should also be noted that the licensing authority can cancel the permit or vary the number of machines should the premises be mainly used for making gaming machines available for use on the premises (Schedule 13 paragraph 16 Gambling Act 2005/The Licensed Premises Gaming Machine Permits (Scotland) Regulations 2007, SSI 2007/505, paragraph 16). You may therefore wish to contact the licensing authority to ask whether there is a local policy as regards applications and whether application for certain numbers of machines are decided via a hearing of local councillors.
6. The permit's duration is indefinite as it is linked to the Licensing Act 2003/Licensing (Scotland) Act 2005 Premises Licence. There is a first annual fee payable and an annual fee payable after that before each anniversary of the date of issue of the permit. Failure to pay the annual fee may result in the cancellation of the permit. The annual fee is £50.
7. Sections 282 and 283, of the Gambling Act 2005 as well as SI 2007 /2158 the Categories of Gaming Machine Regulations. These are:
 - Category C:
 - Category D:
8. **All alcohol licensed premises which provide gaming machines for use on the premises must comply with any relevant Code of Practice issued by the Gambling Commission under Section 24 of the Gambling Act 2005.** The Gaming Machine Code of Practice for Alcohol licensed premises permits and permissions is available via the [Gambling Commission's website](#). Should you be unclear as to the provisions of the code of practice please contact the Gambling Commission or your local Council licensing service.

9. This licensing authority must notify the applicant of its grant / refusal of the application for a permit as soon as is reasonably practicable after that decision to grant / refuse has been made.
10. The licensing authority will issue the licensed premises gaming machine permit using the relevant statutory form available on the Gambling Commission's website.
11. Relevant fee information is contained in The Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007, SSI 2007/1833/The Licensed Premises Gaming Machine Permits (Scotland) Regulations 2007, SSI 2007/505.