



HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLE ACCIDENT REPORT FORM

Notification of the accident should be given in writing to Licensing Services within 72 hours. All parts of this form must be completed for your application to be processed.

Driver details

Badge number

Driver's name

Address
Post code

Telephone number

E-mail address

Vehicle details

Vehicle plate number

Vehicle registration

Private Hire licence

Hackney Carriage licence

Name of the driver at the time of the accident Badge number at the time of the accident

Vehicle make

Vehicle model

Vehicle colour

Additional notes

Declaration

I confirm that all the details provided are correct and that i will notify the council when any repairs to the vehicle have been carried out. I confirm that the vehicle will not be used for hire or reward or public hire until the repairs have been inspected by the council's engineer.

Call 01782 620803 to arrange an appointment to have an accident damage inspection.

Signed	<div style="border: 1px solid black; height: 35px;"></div>
Name	<div style="border: 1px solid black; height: 35px;"></div>
Date	<div style="border: 1px solid black; height: 35px;"></div>

Please print and return this form to Licensing Services, Newcastle-under-Lyme Borough Council
Barracks Road, Newcastle-under-Lyme, Staffordshire, ST5 1BL
or e-mail licensing@newcastle-staffs.gov.uk

OFFICE USE ONLY – NOT TO BE COMPLETED BY THE APPLICANT

Date Submitted	<div style="border: 1px solid black; padding: 2px;">DD/MM/YYYY</div>
Application reference	<div style="border: 1px solid black; padding: 2px;">0123456</div>
E-mailed form to Depot Garage	<div style="border: 1px solid black; padding: 2px;">YES/NO</div>
Scanned to APP	<div style="border: 1px solid black; padding: 2px;">DD/MM/YYYY</div>
Inspection completed	<div style="border: 1px solid black; padding: 2px;">DD/MM/YYYY</div>
Plates returned	<div style="border: 1px solid black; padding: 2px;">YES/NO</div>