



## Terms and Conditions of Trading

### What is it?

Newcastle-under-Lyme Young Traders Market is an opportunity for young people aged 16 to 30 to showcase their skills and talent in the heart of Newcastle town centre.

It is an opportunity for young entrepreneurs to showcase what they can do whether it is selling goods, offering a service, demonstrating talent or performing a piece of work.

This includes young people or apprentices working in local businesses who are proud of what they do and want to demonstrate their skills.

The Newcastle-under-Lyme event is a part of a wider drive by the National Market Traders Federation (NMTF) to encourage more entrepreneurs aged 16 to 30 to consider incorporating market trading into their business model. On the day a judging panel will nominate the top trader in four categories: Arts and Crafts, General Retail, Groceries and Street Food (provided we have stalls in each of the categories). Further information on the NMTF can be found here: <https://www.nmtf.co.uk/>

The date of the market is Saturday 6 July 2019. It will take place in High Street, Newcastle-under-Lyme.

You do not have to be a resident of the Borough to trade on the market .

The Newcastle-under-Lyme event has the opportunity to nominate the top 4/5 traders on the day to trade on the West Midlands Young Traders market in Wolverhampton on Saturday 10 August 2019. From there, one Newcastle trader will have the opportunity to be selected for the National Young Traders Market in Stratford-upon-Avon on 30 and 31 August 2019 and compete for the title of Young Trader of the Year 2019.

### What you need to know

To be eligible for the market you must be aged between 16 and 30 on the day of the market. If you are aged 15 or below or 31 and above then you are not eligible for the Young Trader market - but ask us about other trading opportunities on the market. Proof of age such as a passport, driving licence or other form of ID may be requested by the organisers.

If you want to trade you must have public liability insurance to a minimum value of £5 million. If you employ other people you must also have employer's liability insurance. We will ask to

see proof that you have this. (*If you haven't got insurance see the information on the NMTF taster membership below*)

If you are trading on the Youth Market you need to be set up and ready to trade by 10am and stay until 3pm.

If you are applying for a slot to perform or showcase your talent then please tell us on the application form, telling us how long you want to perform for (maximum 15 minutes) and we will set up a timetable of showcase spots.

This is a family friendly event, the organisers reserve the right to refuse applications that they feel are not appropriate for the event.

New, second hand, upcycled and recycled items can be sold. Any items sold or services offered are expected to comply with UK safety legislation and be fit for purpose.

If you are intending to sell food items then you must be registered as a food business with your own local authority or with the Newcastle-under-Lyme Borough Council food safety team. We will ask for proof of your registration as a food business. You can register on the Council's website here: <https://bit.ly/2EjtqUK>

The deadline for applications is midnight on Sunday 30 June 2019.

The cost of a stall is £5. This is non-refundable unless the market is cancelled. Details of how to pay will be provided after your application to trade has been approved.

There is no charge for a showcase spot.

### **What if you haven't got public liability insurance?**

You can take advantage of the NMTF taster membership provided that you are not currently a member or have had NMTF membership in the past.

The membership will not cover excluded items which include:

- pharmaceuticals,
- intrusive treatments such as body piercing,
- automotive parts other than non-safety critical accessories,
- weapons or
- legal highs

A full list is available in the Key Facts document here: <https://bit.ly/2VWeyqs>

If you want to use the NMTF taster insurance then your personal details will be shared with them in order to obtain the insurance cover. The NMTF will make contact with you if you take advantage of the taster membership.

## **On the day:**

When you arrive on site you will be directed to your allocated trading spot. If you need to use a vehicle to unload then this must be removed from the market before the market opens at 10am. Vehicles that are a part of the trading set up (for example catering vans) will be able to stay on site in their allocated spot.

A judging panel will select the category winners on the day using the national scoring system set up by the NMTF. The judges' decision on winners is final.

To ensure an enjoyable experience for visitors to the market any Youth Market traders or showcase performers who are considered to be causing a danger, nuisance or annoyance to other traders or visitors will be asked to leave the market.

There is no electric supply on the market however if you want to use battery operated equipment or a silent generator this is acceptable.

Photos / video will be taken on the day for use on websites and social media (this may include Newcastle-under-Lyme Borough Council or Business Improvement District and the NMTF).

Remember to use social media to tell people you will be in Newcastle so they come and support you.

## **Things to think about:**

The market is outdoors so you will need to come prepared for the weather, so check the forecast beforehand and consider sunscreen and/or suitable clothing for the weather.

Think about how you are going to display your stall. What signs will you need? Have you got something to cover the stall counter with? How are your products going to be arranged? If you are demonstrating a service what props do you need?

Think about how you are going to take payment. If you are taking cash consider bringing a cash float so that you are ready to give people change and never leave cash unattended on the stall.

The stalls are covered so you do not need to bring a stall cover with you.

## **Any Questions?**

If you have any questions about trading on the market or the Young Traders Market please contact us using the details below:

Email: [markets@newcastle-staffs.gov.uk](mailto:markets@newcastle-staffs.gov.uk) or [econregen@newcastle-staffs.gov.uk](mailto:econregen@newcastle-staffs.gov.uk)

Telephone the market supervisor: 07771 568172 or 01782 620519