

Council Tax Department
Newcastle under Lyme Borough Council
Castle House
Barracks Road
Newcastle under Lyme
Staffordshire
ST5 1BL



Your Name:

Your Current Address:

Date: _____
Property Ref: _____
Account Ref: _____
Benefit Ref: _____

ANNEXE EXEMPTION FORM

ABOUT THE MAIN PROPERTY

Name of main occupant _____
Date of occupation _____

ABOUT THE ANNEXE

Name of occupant _____
Date of occupation _____
Address of self-contained annexe _____
Relationship to main occupant _____

Are the occupants of the self-contained annexe:
Aged 65 years or more? Yes No
Severely mentally impaired? Yes No
Substantially and permanently disabled? Yes No

DECLARATION

I declare that the information given on this form is correct to the best of my knowledge and that there are no other changes to my circumstances. I am aware that to make a false statement is a serious offence and it is the Council's policy to prosecute where any statement can be proven to be false. In certain circumstances a penalty may be imposed where a false statement leads to a loss by the Council.

Name: _____ Signature: _____
Tel: _____ Email: _____ Date: _____
Received by: _____ Date: _____
(Customer Services Clerk)

For more information contact tel: 01782 715500 or email: counciltax@newcastle-staffs.gov.uk

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