

Council Tax Department
Newcastle under Lyme Borough Council
Castle House
Barracks Road
Newcastle under Lyme
Staffordshire
ST5 1BL



Your Name: _____
Your Current Address: _____

Date: _____
Property Ref: _____
Account Ref: _____
Benefit Ref: _____

FOREIGN DIPLOMATS, UK OR VISITING FORCES EXEMPTION

Full name of all occupiers.	Is this person a student?
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a Foreign Diplomat	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a member, or a dependant of a member of visiting forces?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you occupying a property provided by the Secretary of State for Defence as living accommodation for the UK Armed Forces?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Please provide documentary evidence of the above.

DECLARATION

I declare that the information given on this form is correct to the best of my knowledge and that there are no other changes to my circumstances. I am aware that to make a false statement is a serious offence and it is the Council's policy to prosecute where any statement can be proven to be false. In certain circumstances a penalty may be imposed where a false statement leads to a loss by the Council.

Name: _____ Signature: _____

Tel: _____ Email: _____ Date: _____

Received by: _____ Date: _____
(Customer Services Clerk)

For more information contact tel: 01782 715500 or email: counciltax@newcastle-staffs.gov.uk

General Data Protection Regulations: Your right to privacy is very important to us and we recognize that when we collect, use or store your personal data you trust us to act in a responsible manner. For a full explanation of how Newcastle under Lyme Borough Council uses your data and what your rights are, please read our privacy notice at <https://www.newcastle-staffs.gov.uk/all-services/advice/privacy-notice>