

Council Tax Department
Newcastle under Lyme Borough Council
Castle House
Barracks Road
Newcastle under Lyme
Staffordshire
ST5 1BL



Your Name: _____
Your Current Address: _____

Date: _____
Property Ref: _____
Account Ref: _____
Benefit Ref: _____

PRISONER DISCOUNT/EXEMPTION

Name of person in detention if different from above:

Date of Birth:

Present place of detention:

Date when first taken into custody:

Date of release from custody (if known)

Prisoner number:

Was the prison sentence for non-payment of Council Tax or a fine?

Yes No

DECLARATION

I declare that the information given on this form is correct to the best of my knowledge and that there are no other changes to my circumstances. I am aware that to make a false statement is a serious offence and it is the Council's policy to prosecute where any statement can be proven to be false. In certain circumstances a penalty may be imposed where a false statement leads to a loss by the Council.

Name: _____ Signature: _____

Tel: _____ Email: _____ Date: _____

Received by: _____ Date: _____
(Customer Services Clerk)

For more information contact tel: 01782 715500 or email: counciltax@newcastle-staffs.gov.uk

General Data Protection Regulations: Your right to privacy is very important to us and we recognize that when we collect, use or store your personal data you trust us to act in a responsible manner. For a full explanation of how Newcastle under Lyme Borough Council uses your data and what your rights are, please read our privacy notice at <https://www.newcastle-staffs.gov.uk/all-services/advice/privacy-notice>