

Council Tax Department
 Newcastle under Lyme Borough Council
 Castle House
 Barracks Road
 Newcastle under Lyme
 Staffordshire
 ST5 1BL



 Your Name: _____

 Your Current Address: _____

Date: _____

 Property Ref: _____

 Account Ref: _____

 Benefit Ref: _____

SINGLE PERSON'S DISCOUNT

To get this discount you need to be the only person aged 18 or over living in the property and not be in full time education.

- Don't include students who live elsewhere during term time.
- Include anyone who is temporarily away from home such as someone in hospital, working away or on holiday.

List all the people aged 18 or over who normally live at this address:

List all the people aged 16 – 18 years of age who normally live at this address:

Name	Date of Birth	Child Benefit in pay	Date Child benefit will end	Are they in Higher /Further Education	Are they an apprentice

If you have not previously been entitled to a single person discount because other adults used to live with you, please give their full names, the dates they left and their forwarding addresses:

Full Name:	Move out date:	Forwarding address:

From what date do you wish to apply for Single Person's Discount?

DECLARATION

I declare that the information given on this form is correct to the best of my knowledge and I will inform the council if I cease to be eligible for this discount. I am aware that to make a false statement is a serious offence and it is the Council's policy to prosecute where any statement can be proven to be false. In certain circumstances a penalty may be imposed where a false statement leads to a loss by the Council.

Name: _____ Signature: _____

Tel: _____ Email: _____ Date: _____

For more information contact tel: 01782 715500 or email: counciltax@newcastle-staffs.gov.uk

General Data Protection Regulations: Your right to privacy is very important to us and we recognize that when we collect, use or store your personal data you trust us to act in a responsible manner. For a full explanation of how Newcastle under Lyme Borough Council uses your data and what your rights are, please read our privacy notice at <https://www.newcastle-staffs.gov.uk/all-services/advice/privacy-notice>