

# LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT 2007

## TERMS OF REFERENCE

### KEELE PARISH COUNCIL - CHANGE IN PARISH BOUNDARY

#### INTRODUCTION

Following a request from Keele Parish Council, a community governance review will be carried out by Newcastle under Lyme Borough Council under the provisions of the Local Government and Public Involvement in Health Act 2007. The Review shall comply with the legislative requirements, have regard for the associated statutory guidance and will be conducted in accordance with these terms of reference.

#### What is a Community governance Review?

It is a review of the whole or part of a district/parish area to consider one or more of the following:

- a) Creating, merging or abolishing parishes
- b) The naming of parishes and the style of new parishes
- c) The grouping of parishes under a common parish council
- d) The electoral arrangements for parishes (the ordinary year of election; council size; the number of councillors to be elected to the council and parish warding) and

In undertaking any Review the Council will be guided by the following legislation:

- a) Part 4 of the Local Government and Public Involvement in Health Act 2007
- b) Local Government (Parishes and Parish Councils)(England) Regulations 2008
- c) Relevant parts of the Local Government Act 1972

#### Keele Parish Boundary

The review shall be of the community governance needs of Keele Parish Council. This will include the proposal put forward in the letter from Keele Parish Council that the current boundary for the Parish Council be brought in line with the boundary for the Borough Ward of Keele.

Newcastle under Lyme Borough Council shall have particular regard to ensure that community governance in the relevant area:

- Reflects the identities and interests of the communities in that area; and
- Is effective and convenient

The council will also take into account the following factors:

- Existing or other community governance arrangements (other than those relating to parishes)
- The impact of community governance arrangements on community cohesion and
- The size, population and boundaries of a local community or parish.
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## Consultation

The council will need to take into consideration the views of the local people, together with the views of any other interested party. Local people and any stakeholders should be aware of the outcome of decision made and the reasons behind them.

Following the review, Newcastle under Lyme Borough Council will resolve whether to amend the current boundary of Keele Parish Council.

## Timetable

Commencement of Review	Publication of terms of reference	7 <sup>th</sup> December 2015
Stage 1	Consultation	<b>6 weeks</b> -7 December 2015 to 17 <sup>th</sup> January 2016
Stage 2	Considerations of submissions	<b>1 week</b> - 24 <sup>th</sup> January 2016
Stage 3	Second Consultation on final proposals	<b>3 weeks</b> - 24 <sup>th</sup> January 2016 to 14 <sup>th</sup> February 2016
Stage 4	Principal Council agrees and publishes final recommendations	Agenda for Full Council dispatched 12 <sup>th</sup> February 2016
Stage 5	Council resolved to make an order to alter the boundary of Keele Parish Council.	Full Council meeting 24 <sup>th</sup> February 2016
Order Effective	Changes to Keele Parish Council boundary take effect.	1 <sup>st</sup> April 2016